Madhok Complex Cabin No 19 Basement,
Opp Silver Arc Mall, Near Feroze Gandhi Market,
Ludhiana, Punjab - 141001

Business & Financial Consultant

Documents Required for Filing Income Tax Return – A.Y. 2025-26

Basic Documents (All Assessees)

- PAN Card & Aadhaar Card
- Bank statements, all accounts (01-04-2024 to 31-03-2025)

Salaried Individuals

- Form 16 issued by employer
- HRA proofs – rent agreement & receipts
- Interest certificates – savings account, FDs or post office

Investment Proofs (80C, 80D, etc.)

- LIC, PPF, ELSS, NSC, tax-saving FD
- Medical insurance (80D); education loan interest (80E); donations (80G)
- Home loan principal & interest certificate (80C & 24b)

Self-Employed / Business Owners

- Books of accounts – P&L; account & Balance Sheet
- Current account bank statements
- GST returns, if registered

Other Income (if applicable)

- Capital gains – sale of property, stocks or mutual funds; broker statements
- Rental income – rent receipts or rental agreement
- Home loan: interest & principal repayment certificates; possession certificate (under-construction)

Note: Filing requires accurate data matching with Form 26AS & AIS; ensure all income, deductions and TDS credit are correctly declared to avoid notices or mismatches.

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